

2019-2020 Scheduled Hours

Family Name _____

Child(ren)'s Name _____

Start Date: _____

Schedule will be (please circle am or pm)

_____ am/pm to _____ am/pm (before/part-time/full-time care)

_____ am/pm to _____ am/pm (after care)

Circle Days of Week child will attend M T W TH F

* My Child will be enrolled in 2019-2020 Preschool Yes No

- If a parent chooses to pull their child for a month or two, they may:
 - Pay 50% of tuition or lose the spot. You can check with the Director frequently to see if a spot is still available.
 - If the spot is no longer available, add their child to the wait list and notification will be given of when a space becomes available.

Payments and Tuition

Payments for childcare/preschool are due by the 5th of each month and late after the 10th of each month

A \$10.00 late fee will be added on the 10th to all late payments

A \$10.00 late fee will be added to your bill for each 15 minute increment you are late (after the 5:30 pick-up)

Payment is for all days scheduled that month

Written notice for missed days must be received at least 1 month in advance

Extra drop-in days/hours will be added to the next month's bill

Signed _____

Date _____