

# Palmer LifeWays Cancel Enrollment

Today's Date: \_\_\_\_\_

This is notice that \_\_\_\_\_ is/are notifying Palmer  
(Parent's Name)

LifeWays that our child(ren) \_\_\_\_\_ will cease attending  
Palmer LifeWays

I/We understand that if we decide to return, and have not made arrangements with the director, that we are not guaranteed a spot as per the handbook:

If a parent chooses to pull their child for a month or two, they may:

- Pay 50% of tuition or lose the spot. You can check with the Director frequently to see if a spot is still available.
- If the spot is no longer available, add their child to the wait list and notification will be given of when a space becomes available.

Preschool is a tuition based program and we are responsible for payment for the entire school year

A 30 day notice must be given to cancel or change enrollment. If our child ceases attending prior to this 30 day notice, I/We are still responsible for payment.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date